

# RAINBOW PRESCHOOL



## Co-Directors:

**Charlotte Bear**

703-594-2532  
charlotte.bear@hotmail.com

**Suzanne Evans**

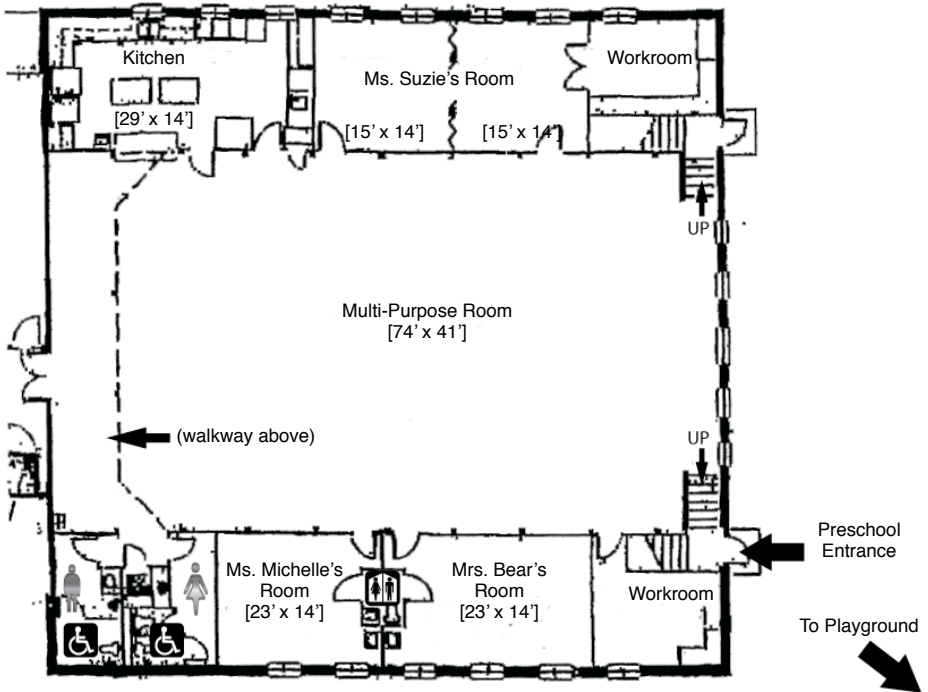
703-594-2865  
sevans7778@aol.com

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Nokesville Church of the Brethren  
P.O. Box 56  
13002 Fitzwater Drive  
Nokesville, VA 20182

703-594-2685

<http://rainbowpreschool.us>



## Description of Facilities

- The size of the building is described in the floor plan above.
- Four classrooms are used for the center.
- The kitchen facilities are available for use by the center.
- Other signification features of the facilities include the multi-purpose room.
- Outside playground equipment consists of swings, slide, climbing apparatus, and a sand box.



Check out our website at <http://rainbowpreschool.us!>

Rainbow Preschool opened in September 1986 and operates in affiliation with the Nokesville Church of the Brethren. Our goal is to provide a Christian atmosphere in which your child feels safe and happy as he/she grows and discovers his/her own abilities.

## **Program**

The program at Rainbow Preschool focuses on the total development of your child. Learning, socialization, and fun are all included in our program.

Our curriculum is based on weekly themes. Our daily activities include free play, music, circle time, stories, projects, snack, and large muscle play (outdoors or indoors). A wide variety of art, craft, science, and math opportunities are incorporated into our projects and activities. The four year olds work on letter books and Weekly Readers throughout the year.

We promote the development of skills such as sharing, listening, and following directions, which will help prepare your child for kindergarten. Above all, we hope to make your child's first school experience a happy, positive one.

## **Staff**

**Charlotte Bear** is a co-director and teacher. She has a degree in Physical Education and has been with Rainbow Preschool since 1986. She has also taught in elementary schools and worked with other children's programs including Sunday School and Bible School programs.

**Suzanne Evans** is a co-director and teacher. She has a degree in Child and Family Development. She has been with Rainbow Preschool since 1986. She taught in other preschools for three years and has taught in church school programs.

**Michelle Cribbs** is a teacher and has a BS in Biology and a M Ed in Teacher Education/Preparation. She has taught grades 5-8 and has worked in a variety of programs spanning ages from preschool through college. Michelle joined our staff in 2009.

**Kathy Kelley** has been a teaching assistant with Rainbow Preschool since 2001.

**Helen Bear** has been a teaching assistant with Rainbow Preschool since 2002.

**Beth Harris** has been a teaching assistant with Rainbow Preschool since 2004.

**Suzi Berge** has been a teaching assistant with Rainbow Preschool since 2009.

## **Eligibility**

Rainbow Preschool is open to all children three and four years old, or who will be three by September 30, 2014.

## **Location**

The school is located in the Nokesville Church of the Brethren, 13002 Fitzwater Drive, Nokesville. This is near the intersection of Nokesville Road (Rt. 28) and Fitzwater Drive.

## **Hours**

School hours are from 8:45 a.m. - 11:45 a.m. Monday through Friday and 12:30 p.m. through 3:30 p.m. Monday, Wednesday, and Friday afternoons. Your child may attend mornings or afternoons three days per week or mornings two days a week. School begins Thursday, September 4, 2014 and closes May 29, 2015. We follow the Prince William County School calendar for snow days and most holidays. If the public schools have a late opening, we WILL have school on that day.

## **Rates**

The registration fee is \$60/student or \$100/family. For your convenience, tuition is divided into nine monthly installments. Your monthly payments are:

2 days per week (Tue/Thurs a.m.)	\$140.00 per month
3 days per week (Mon/Wed/Fri a.m.)	\$180.00 per month
3 days per week (Mon/Wed/Fri p.m.)	\$180.00 per month
5 days per week (Mon-Fri a.m.)	\$290.00 per month

The first tuition payment is due by August 1, 2014. All others are due on the first day your child attends school each month. The last payment is due April 2015. Please give 30 days written notice to withdraw your child from Rainbow Preschool to avoid payment of the next month's tuition. If you need a monthly statement sent to you, please let us know. To keep costs down, we do not send statements unless requested.

## **Late Fees**

A late fee of \$10.00 may be charged for any child not picked up on time at the end of the preschool day. An additional fee of \$1.00 per minute will be charged after the first 15 minutes. This fee will be due at the time of pick up.

## **Birth Certificate**

According to Virginia guidelines we are required to verify each child's identity and age. A staff member must view a certified copy of your child's birth certificate for verification. Information about obtaining a certified copy of a birth certificate may be obtained by calling the Division of Vital Records at (804)662-6200 or online at [virginiabirthcertificate.com](http://virginiabirthcertificate.com).

## **Health**

A preschool physical including immunization records is required for children entering Rainbow Preschool for the first time. It is due by the first day of school. We can provide a form for your doctor to complete or you may download one at [www.doe.virginia.gov/support](http://www.doe.virginia.gov/support). If your child is ill, including the beginning stages of a cold with a fever and sneezing, please keep him/her home for a few days. We will all benefit from your cooperation in this area.

## **Contact Information**

If you would like to discuss your child or the preschool program, please contact one of the directors:

**Charlotte Bear**

703-594-2532

charlotte.bear@hotmail.com

**Suzanne Evans**

703-594-2865

sevans7778@aol.com

If you need to contact us during school hours, please call the church office at (703)594-2685.

## **Field Trips**

We will be taking field trips during the year. Prior to each trip a permission slip and information on the trip will be sent home. We will require a signed permission slip for your child to participate. Except for walking field trips, parents will be responsible for transportation.

## **Discipline**

At the beginning of the school year, we carefully explain to the children the school rules. In instances where discipline is necessary, we will redirect the child to another activity or away from the group in a supervised area. Physical punishment is never used.

## **Snack**

We serve a snack each day. You are welcome to bring cupcakes or other special snacks for birthdays and holidays.

## **Party Invitations**

Please do not send birthday party invitations to school to be passed out. Feelings are often hurt when an entire class is not invited and invitations sometimes are lost or get stuck in the back of "cubbies" until after the party. We will be happy to help you with addresses or phone numbers when you are planning a party. If at any time you do not want your address or phone number given out, please let your child's teacher know. Thank you for your cooperation.

## **Clothing and Personal Belongings**

Play clothes are most practical for preschool wear. Keep in mind that we will be going outside when the weather permits and dress your child accordingly. We provide smocks for painting.

## **Toilet Training**

Your child should be toilet trained before entering preschool. If he/she is having some problems or needs some extra help, please let us know.

## **Transportation**

We do not provide transportation but encourage you to form carpools. If we can be of help in letting you know who may live near you that might be interested in carpooling, please let us know.

## **Exemption**

In compliance with the Code of Virginia, this center is exempt from licensure and is classified as an "Exempt" child day center.

## **Enrollment Capacity**

The maximum number of children that the center will enroll in each program is 35 each day. This figure is dictated by the local building inspector.

## **Health Requirements for Staff**

Staff employed at the center MUST be certified by a practicing physician to be free from any disability that would prevent them from caring for children. Documentation is on file at the center.

## **Child Abuse**

Our staff is required by Virginia State Law to report any suspicions of child abuse.

The center is covered by public liability insurance, which provides coverage in the event that someone brings suit for personal or bodily harm suffered during the operation of the center as a result of negligence.



## **Registration**

By returning the enclosed form and registration fee, you will hold your child's place for the upcoming year. A medical form including a record of immunization is due on or before the first day of school. We also need to see your child's original birth certificate before school begins. It will not be kept.

We will have an Open House prior to the beginning of school. A letter will be sent by late August with the details. If you have any questions or would like to visit the school before that time, please call either Suzanne Evans (703)594-2865 or Charlotte Bear (703)594-2532.

We look forward to meeting your child.

Sincerely,

Charlotte Bear

Suzanne Evans



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